

ACTIVITY: Coronavirus (COVID-19) Spread and Government Advice			DATE OF ASSESSMENT 1 st March 2022	
HAZARDS (including inadequate / lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	IF 'X' STATE THE ACTION TO BE TAKEN WITH TIMESCALES OR INDICATE ANY ADDITIONAL CONTROL MEASURES	RESIDUAL RISK RATING High, Medium, Low

<p>Premises and equipment, water, etc. maintained to statutory requirements:</p>	<p>Premises and utilities have been health and safety checked and the building is compliant</p> <ul style="list-style-type: none"> • Water treatments • Fire alarm testing • Repairs • PAT testing • Fridges and freezers • Boiler / heating servicing • Internet services • Any other statutory inspections • Insurance covers reopening arrangement • Fire Risk Assessment and evacuation procedures reviewed and disseminated to all staff <p>This document will be used as and operational and building risk assessment</p> <p>The 'BUILDING RA COVID' assessment has been revised and updated for the general running of the building.</p> <p>NB: TWFRS who has confirmed that wedging door open is not the best practice, however due to the COVID-19 crisis wedging classroom doors can be done, but cross corridor doors and doors leading on to a fire escape or stairway must remain in the closed position at all times.</p> <p>Installing barriers in front of the doors, this is not acceptable under any circumstances, should an area need to be segregated then the use of signage and Fire Exit Door Security Seals should be used which would snap if the door is forced open allowing anyone emergency access if necessary.</p>	<p>✓</p>	<p>Mortimer Action:</p> <p>Site Team have continued with daily and weekly checks around school in line with job descriptions.</p> <ul style="list-style-type: none"> • All external inspections have taken place as arranged. • All repairs have been undertaken via South Tyneside Council, Asset Management Department and via School Service Level Agreements. • Annually PAT testing conducted in October 2021. • Insurance arranged via STC. • Morning/evening cleaning will be carried out each day. • Internet and computing facilities continue to be provided by HTG. • Risk Assessment shared with staff. • Visual checks carried out of the contents of the chemical storage units within the Science prep room. • No issues identified regarding leakages or corrosion. <p>Internal systems</p> <ul style="list-style-type: none"> • Layouts and access points agreed. • Staff will use main entrance on Reading Road. • Students to use entrance on Mortimer Road. • Classroom doors to be wedged open – fire door guards are fitted to all rooms. • All internal and external fire doors to remain closed as per normal building practice. • All fire escaped routes to be kept clear at all times as per normal building practice. Tape seals may be placed over doors that are not in use, these will break if needed. • Hand sanitiser to be stored in cleaners' cupboard situated within corridor adjacent to Head Teacher's office. • Site Team to manage hand sanitiser. <p>Reception area / sign in & out area</p> <ul style="list-style-type: none"> • Staff required to sign in/out of the building at reception, using ID badge via electronic system. • Visitors will be signed in/out of the building using a manual record. • Staff must inform reception when expecting a visitor to the school. • Visitor information to be added to the calendar. • All staff and students to use hand sanitiser upon leaving reception. <p>Staff room</p> <ul style="list-style-type: none"> • Designated as staff only. • Adults using the building. <p>Fire Procedures</p> <p>All staff/visitors to follow Evacuation Procedures, information displayed around the building.</p>	<p>Low</p>
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			<p>First aid: Health Assistant to ensure all first aid kits are checked weekly and supplies replenished.</p> <ul style="list-style-type: none"> • First Aiders to follow government guidelines. • First Aiders to consider cross contamination. • First aid to be carried out in the medical room when possible. • First Aiders must wash their hands or use hand sanitiser before and after treating staff/students. • All trained First Aiders must exercise extreme caution when treating any injury. • Classroom staff to contact admin when requiring first aid assistance. • Admin staff to contact named First Aider via phone, located within the identified department. • First Aider to take necessary PPE (personal protective precautions) when required. • Where treatment has been identified, First Aiders must wear, latex free protective gloves, and face mask (when/if required) • If a casualty requires CPR then this should be administered by chest compressions only, and not rescue breaths as adequate infection control for first aiders cannot be maintained. • First Aider to ensure all protocols are followed (paperwork, informing parents, etc) before the end of the school day. • As part of the work schedule, during the day all waste will be collected and disposed by site team/cleaner. <p>Administration of medication:</p> <ul style="list-style-type: none"> • Administration of medication will be carried out by a First Aider, within the Medical room. • First Aiders must wash their hands or use hand sanitiser before and after treating staff/students. • Students to wash hands/sanitise on entry to the room, and before returning to classroom. • All area used during this process must be cleaned by First Aider administering the medication. 	
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	<p>Summary</p> <p>This guidance explains the actions school leaders should take to manage coronavirus(COVID-19) in their school. This includes public health advice, endorsed by the UnitedKingdom Health Security Agency (UKHSA).</p> <p>It is for leaders and staff in:</p> <ul style="list-style-type: none"> <input type="checkbox"/> primary schools <input type="checkbox"/> secondary schools (including sixth forms) <input type="checkbox"/> special schools, special post-16 providers and alternative provision <input type="checkbox"/> 16 to 19 academies <input type="checkbox"/> infant, junior, middle, upper schools <input type="checkbox"/> boarding schools <p>We expect independent schools to follow the control measures set out in this guidance inthe same way as state-funded schools, and health and safety legislation applies equally to independent schools.</p> <p>Where this guidance refers to schools, that does not include maintained nursery schoolsor pre-reception classes.</p> <p>Separate guidance is available for:</p> <ul style="list-style-type: none"> <input type="checkbox"/> early years and childcare settings <input type="checkbox"/> further education colleges and providers <p>Additional operational guidance is also available for special schools, special post-16providers and alternative provision.</p> <p>Schools and trusts should work closely with parents and carers (future references to parents should be read as including carers), staff and unions when agreeing the bestapproaches for their circumstances.</p> <p>We use the terms 'must' and 'should' throughout the guidance. We use the term 'must'when the person in question is legally required to do something and 'should' when the advice set out should be followed unless there is a good reason not to.</p>	✓	<p>Mortimer Action: Schools COVID-19 Operational Guidance Dated: February 2022</p> <ul style="list-style-type: none"> • School will follow Government guidance 	Low
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	<p>Tracing close contacts and isolation Public health advice for People with COVID-19 and their contacts changed from 24 February. Contacts are no longer required to self-isolate or advised to take daily tests, and contact tracing has ended.</p> <p>Face coverings Face coverings are no longer advised for pupils, staff and visitors in classrooms or communal areas.</p> <p>Staff and pupils should follow wider advice on face coverings outside of school, including on transport to and from school.</p> <p>In circumstances where face coverings are recommended A director of public health might advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). You should make sure your contingency plans cover this possibility. (See the stepping measures up and down section)</p> <p>In these circumstances, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19. However, the evidence to support this is currently very limited. Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles.</p> <p>The main benefit from a transparent face covering is that they can aid communication, for example enabling lip-reading or allowing for the full visibility of facial expressions, but this should be considered alongside the comfort and breathability of a face covering that contains plastic, which may mean that the face covering is</p>	<p>✓</p> <p>✓</p>	<ul style="list-style-type: none"> Students will be able to purchase school ties from reception, using cash. Lunches will continue to be paid, by using the school's electronic system "Parent Pay". The school will continue to operate a one-way system around the building. Regular cleaning will continue throughout the day. If a child refuses to engage with the expectations, the behaviour policy will be enacted as will also safeguarding referrals on CPOMS. <p>Mortimer Action: Tracing close contacts and isolation</p> <ul style="list-style-type: none"> School will follow government guidance. <p>Mortimer Action: Face Coverings</p> <ul style="list-style-type: none"> School will follow government guidance. Staff are not legally required to wear face coverings in the workplace but may choose to wear one. Text sent to parents/carers explaining DfE update regarding face coverings. The school will keep everyone updated if either Public Health or the DfE share any further information 	<p>Low</p> <p>Low</p>
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	<p>less breathable than layers of cloth.</p> <p>Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They may protect the wearer against droplet spread in specific circumstances but are unlikely to be effective in preventing the escape of smaller respiratory particles when used without an additional face covering. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.</p> <p>The use of face coverings may have a particular impact on those who rely on visual signals for communication. Those who communicate with or provide support to those who do, are exempt from any recommendation to wear face coverings in education and childcare settings.</p> <p>Schools, as employers, have a duty to comply with the Equality Act 2010 which includes making reasonable adjustments for disabled staff. They also have a duty to make reasonable adjustments for disabled pupils, to support them to access education successfully.</p> <p>No pupil should be denied education on the grounds that they are, or are not, wearing a face covering.</p> <p>Stepping measures up and down</p> <p>You should have contingency plans outlining how you would operate if you need to take extra measures in exceptional circumstances. Given the detrimental impact that restrictions on education can have on children and young people, any measures in</p> <p>schools should only ever be considered as a last resort, kept to the minimum number of schools or groups possible, and for the shortest amount of time possible.</p> <p>Information on what circumstances might lead you to consider taking additional action, and the steps you should work through, can be found in the contingency framework.</p>	✓	<p>Mortimer Action: Stepping measures up and down</p> <ul style="list-style-type: none"> School will follow government guidance. School will work with the Local Authority and Public Health England. Info shared on social media so all school population is aware of measures taken. 	Low	
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	<p>Control measures</p> <p>You should:</p> <ol style="list-style-type: none"> 1. Ensure good hygiene for everyone. 2. Maintain appropriate cleaning regimes. 3. Keep occupied spaces well ventilated. 4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19. <p>1. Ensure good hygiene for everyone</p> <p>Hand hygiene Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser</p> <p>Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.</p> <p>Respiratory hygiene The 'catch it, bin it, kill it' approach continues to be very important.</p> <p>The e-Bug COVID-19 website contains free resources for you, including materials to encourage good hand and respiratory hygiene</p> <p>Use of personal protective equipment (PPE) Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance</p>	✓	<p>Mortimer Actions: Control Measures</p> <ul style="list-style-type: none"> • School will follow government guidance <p>1. Ensure good hygiene for everyone</p> <p>Hand hygiene:</p> <ul style="list-style-type: none"> • Key hygiene information located around school. • Wall mounted hand sanitisers available in all rooms and communal areas around school. <p>Respiratory hygiene:</p> <ul style="list-style-type: none"> • Bins available in all rooms and communal areas around school. • Tissues, and disinfectant multi-surface wipes, are available in classrooms, offices and rooms. • Cleaning schedule in place throughout the day. • Site team available within school from 6:00am – 7:00pm. • Work schedule in place for site team, and cleaners to follow. <p>Use of personal protective equipment (PPE):</p> <ul style="list-style-type: none"> • Fully trained staff to use PPE (personal protective equipment). 	Medium/Low
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	<p>on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19.</p> <p>1. Maintain appropriate cleaning regimes, using standard products such as detergents</p> <p>You should put in place and maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces.</p> <p>UKHSA has published guidance on the cleaning of non-healthcare settings.</p> <p>2. Keep occupied spaces well ventilated</p> <p>When your school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained.</p> <p>You should identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas.</p> <p>Mechanical ventilation is a system that uses a fan to draw fresh air or extract air from a room. These should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</p> <p>If possible, systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</p> <p>Where mechanical ventilation systems exist, you should ensure that they are maintained in accordance with the manufacturers' recommendations.</p> <p>Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so).</p> <p>You should balance the need for increased ventilation while maintaining a comfortable temperature. The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 advice provides more information.</p>		<p>1. Maintain appropriate cleaning regimes, using products such as detergents:</p> <ul style="list-style-type: none"> • Cleaners available during the school day. • Cleaning schedule in place throughout the day. • Waste bins frequently emptied. • All waste removed at end of each day. • Regular cleaning of frequently touched areas and equipment. • All students and staff members have access to soap and water in the toilet areas. Washing of hands is encouraged during break and lunch times. • Hand dryers to be used in toilet areas. <p>2. Keep occupied spaces well ventilated:</p> <p>All rooms to ensure windows are open regularly to allow fresh air to circulate.</p> <ul style="list-style-type: none"> • Internal doors to be left open. • Internal doors fitted with fire door guards. • Ventilation and air conditioning units have been checked and maintained. • CO2 monitors provided by the Government, situated around school. • Site Manager/Caretakers monitoring the CO2 monitors. 	
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	<p>CO2 monitors have been provided to state-funded education settings, so staff can quickly identify where ventilation needs to be improved.</p> <p>3. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <p>When an individual develops COVID-19 symptoms or has a positive test</p> <p>Pupils, staff and other adults should follow guidance on People with COVID-19 and their contacts if they have COVID-19 symptoms.</p> <p>Pupils in boarding schools should usually self-isolate in their boarding school. Only in exceptional circumstances, where there is an overriding health or safeguarding issue, should a pupil self-isolate away from school.</p> <p>Pupils and staff should return to school as soon as they can, in line with guidance for People with COVID-19 and their contacts.</p>		<p>3. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <ul style="list-style-type: none"> School will follow government guidance. <p>If anyone in school develops COVID-19 symptoms, the following procedures are followed:</p> <ul style="list-style-type: none"> In an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Classroom staff to ring reception for HOY/SLT. Students showing COVID-19 symptoms to be taken to Covid-19 designated area to await collection by parent/carer. Area is situated beside Site Manager's Office to be used for student/staff with COVID-19 symptoms. External door to be kept open within this area. First aider/designated is required to wear relevant PPE (personal protective equipment). First aider/designated member of staff to wear PPE (personal protective equipment), while waiting for students be collected. Accessible toilet to be used (outside Site Manager's office). Admin to contact parent/carer to collect child. Parent/Carer informed that they must be available to collect their child immediately, if we call them with this information. If a parent/carer is unable or unwilling to collect their child/children immediately, reception staff will inform member of SLT (Senior Leadership Team), and this will be dealt with as a safeguarding issue (CPOMS). Parent/Carer is required to report to main reception. Parents/carers to collect student from school via carpark (green gates). Staff can issue PCR test equipment to parents/carers if necessary. Cleaners are required to wear relevant PPE when requested to clean Covid-19 designated area, after student has been collected. 	
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	<p>Asymptomatic testing</p> <p>From 21 February, staff and pupils in mainstream secondary schools will not be expected to continue taking part in regular asymptomatic testing and should follow asymptomatic testing advice for the general population. Further information is available in the NHS get tested for COVID-19) guidance.</p> <p>In the event of an outbreak, a school may also be advised by their local health team or director of public health to undertake testing for staff and students of secondary age and above for a period of time.</p> <p>Staff and pupils in specialist SEND settings, Alternative Provision, and SEND units in mainstream schools are advised to continue regular twice weekly testing. For further information, see Special schools and other specialist settings: coronavirus (COVID-19).</p>	√	<p>Mortimer Actions – Asymptomatic testing</p> <ul style="list-style-type: none"> School will follow government guidance. The school delivered 1 on-site lateral flow device test in January 2022 for students who had consented to LFD testing. Staff and students who have consented will continue to be supplied with LFD test kits. Staff and students will continue to self-swab themselves twice weekly at home. Staff and students are required to report their result to school. Staff and students are required to report their result to NHS Test and Trace as soon as the test is completed, either online or by telephone. Following instructions in the home test kit. 	Medium/Low
	<p>Those formerly considered to be clinically extremely vulnerable</p> <p>Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. Children and young people who were previously identified as being in one of these groups are advised to continue to follow Guidance for people previously considered clinically extremely vulnerable from COVID-19. Children and young people over the age of 12 with a weakened immune system should follow Guidance for people whose immune system means they are at higher risk from COVID-19.</p>	√	<p>Mortimer Actions: Those formerly considered to be clinically extremely vulnerable</p> <ul style="list-style-type: none"> School will follow government guidance 	Low
	<p>Vaccination</p> <p>We recommend all school staff and eligible pupils take up the offer of a vaccine.</p> <p>You can find out more about the in-school vaccination programme in COVID-19 vaccination programme for children and young people guidance for schools.</p>	√	<p>Mortimer Actions: Vaccination</p> <ul style="list-style-type: none"> School will follow government guidance School is working with the NHS Immunisation team 	Low

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	<p>Mandatory certification</p> <p>Mandatory certification is no longer in place and so venues and events are not required by law to use the NHS COVID Pass as a condition of entry, but some may do so voluntarily. Further information on this is available in the guidance on using your NHS COVID-19 Pass for travel abroad and at venues and settings in England.</p> <p>You should not use the NHS COVID Pass as a condition of entry for education or related activities such as exams, teaching, extra-curricular activities or any other day-to-day activities that are part of education or training.</p>	✓	<p>Mortimer Actions: Mandatory certification</p> <ul style="list-style-type: none"> School will follow government guidance 	Low
	<p>Welcoming children back to school</p> <p>In most cases, parents and carers will agree that a pupil with the key symptoms of COVID-19 should not attend the school, given the potential risk to others.</p> <p>If a parent or carer insists on a pupil attending your school where they have a confirmed or suspected case of COVID-19, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.</p>	✓	<p>Mortimer Actions: Welcoming children back into school</p> <ul style="list-style-type: none"> School will follow government guidance. 	Low
	<p>Attendance</p> <p>School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school.</p> <p>Where a child is self-isolating (awaiting a test result) or in quarantine because of COVID-19, they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).</p> <p>For pupils abroad who are facing challenges to return, code X is unlikely to apply. In some specific cases, code Y (unable to attend due to exceptional circumstances) will apply. Further guidance about the use of codes is provided in the school attendance guidance.</p>	✓	<p>Mortimer Actions: Attendance</p> <ul style="list-style-type: none"> School will follow government guidance. 	Low
	<p>Travel and quarantine</p> <p>All children and staff travelling to England must adhere to government travel advice in travel to England from another country during coronavirus (COVID-19).</p> <p>Parents travelling abroad should bear in mind the impact on their child's education which may result from</p>	✓	<p>Mortimer Action: Travel and quarantine</p> <ul style="list-style-type: none"> School will follow government guidance. School to work with the public health team. 	Low

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	<p>any requirement to quarantine or isolate upon return.</p> <p>Where pupils travel from abroad to attend a boarding school, you will need to explain the rules to pupils and their parents before they travel to the UK.</p> <p>Additional guidance has been issued on boarding school students quarantine and testing arrangements.</p> <p>Remote Education</p> <p>Where appropriate, you should support those who are self-isolating because they have tested positive to work or learn from home if they are well enough to do so. Schools subject to the remote education temporary continuity direction are required to provide remote education to pupils covered by the direction where their attendance would be contrary to government guidance or legislation around COVID-19</p> <p>You should maintain your capacity to deliver high-quality remote education across this academic year, including for pupils who are abroad, and facing challenges to return due to COVID-19 travel restrictions, for the period they are abroad.</p> <p>Independent Schools (not including academies) are only covered by the remote education temporary continuity direction in relation to state-funded pupils in their schools. However, they are still expected to meet the Independent School Standards in full at all times.</p> <p>The remote education provided should be equivalent in length to the core teaching pupils would receive in school.</p> <p>You should work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education.</p> <p>Full expectations for remote education, support and resources can be found on the get help with remote education service.</p> <p>Education recovery</p> <p>We have announced a number of programmes and activities to support pupils to make up education missed as a result of the pandemic. Further information is available on education recovery support. Specifically, for schools, the document includes further information on:</p>	<p>✓</p>	<p>Mortimer Actions: Remote education</p> <ul style="list-style-type: none"> School will follow government guidance. 	<p>Low</p>	
		<p>✓</p>	<p>Mortimer Action: Education recovery</p> <ul style="list-style-type: none"> School will follow government guidance. 	<p>Low</p>	

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	<ul style="list-style-type: none"> <input type="checkbox"/> recovery premium <input type="checkbox"/> tutoring (including the National Tutoring Programme and 16 to 19 tuition fund) <input type="checkbox"/> teacher training opportunities <input type="checkbox"/> curriculum resources <input type="checkbox"/> curriculum planning <input type="checkbox"/> specialist settings <input type="checkbox"/> wider continuous professional development resources, including to support teacher wellbeing and subject-specific teaching <p>Pupil wellbeing and support Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. You can access useful links and sources of support on promoting and supporting mental health and wellbeing in schools.</p> <p>School workforce School leaders are best placed to determine the workforce required to meet the needs of their pupils.</p> <p>Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. If staff were previously identified as being in one of these groups, they are advised to continue to follow Guidance for people previously considered clinically extremely vulnerable from COVID-19. Staff with a weakened immune system should follow Guidance for people whose immune system means they are at higher risk from COVID- 19.</p> <p>In some circumstances, staff may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, employers are expected to discuss any concerns that people previously considered CEV may have.</p>	<p style="text-align: center;">√</p> <p style="text-align: center;">√</p>	<p>Mortimer Action: Pupil wellbeing and support</p> <ul style="list-style-type: none"> • School will follow government guidance. <p>Mortimer Action: School workforce</p> <ul style="list-style-type: none"> • School will follow government guidance. 	<p style="text-align: center;">Low</p> <p style="text-align: center;">Low</p>
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HAZARDS (including inadequate / lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	IF 'X' STATE THE ACTION TO BE TAKEN WITH TIMESCALES OR INDICATE ANY ADDITIONAL CONTROL MEASURES	RESIDUAL RISK RATING High, Medium, Low	
	<p>Employers will need to follow this specific guidance for pregnant employees. COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding contains further advice on vaccination. Your workplace risk assessment should already consider any risks to female employees of childbearing age and, in particular, risks to new and expectant mothers. You should also consider the needs of pregnant pupils.</p> <p>Employers should be able to explain the measures they have in place to keep staff safe at work. The Health and Safety Executive (HSE) has published guidance on protecting vulnerable workers, including advice for employers and employees on how to talk about reducing risks in the workplace. Employers should discuss concerns with staff.</p> <p>School meals You should continue to provide free school meal support to any pupils who are eligible for benefits-related free school meals and who are learning at home during term time.</p> <p>More information on providing school meals during the COVID-19 pandemic is available.</p> <p>Educational visits Educational visits should be subject to risk assessments as normal and reflect any public health advice or in-country advice of the international destination. General guidance on educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p> <p>For international educational visits, you should refer to the Foreign, Commonwealth and Development Office travel advice and the guidance on international travel before booking and travelling to make sure that the school group meet any entry and in country requirements especially in relation to vaccinations. More information can be found here and in the guidance on health and safety on educational visits</p> <p>You are advised to ensure that all bookings have adequate financial protection in place. You should speak to either your visit provider, commercial insurance company, or the risk protection</p>	<p>✓</p> <p>✓</p>	<p>Mortimer Actions: School meals</p> <ul style="list-style-type: none"> School will follow government guidance. School to work closely with South Tyneside Council, Catering Department to support students eligible for free school meals. <p>Mortimer Actions: Educational visits</p> <ul style="list-style-type: none"> School will follow government guidance. 	<p>Low</p> <p>Medium/Low</p>	

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	<p>arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI).</p> <p>Wraparound provision and extra-curricular activity More information on planning extra-curricular provision can be found in the guidance for providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children.</p> <p>Inspection For state-funded schools, Ofsted has resumed its programme of routine inspections and will aim to inspect every state-funded school within the next 5 academic years. This will mean an extension of up to 6 terms in the inspection interval for those schools not inspected since the start of the pandemic. Within the 5-year period, Ofsted will continue to prioritise schools most in need of inspection, particularly those with the lowest Ofsted grades. It will also prioritise outstanding schools that were previously exempt from routine inspection that have gone the longest without a visit.</p> <p>For independent schools (other than academies), both Ofsted and the Independent Schools Inspectorate (ISI) have resumed their programme of routine inspections and they will complete the current cycle of standard inspections – which was delayed by the pandemic – in 2022.</p> <p>Accountability expectations We will not publish data based on exam and assessment results from summer 2021 in performance tables and you will not be held to account for this data. We will publish Key Stage 4 and 16 to 18 subject entries and destinations data at school and college level in performance tables in autumn 2021.</p> <p>For the academic year 2021 to 2022, results from qualifications achieved at Key Stage 4 and post 16 will be published at school and college level on performance tables.</p> <p>We will not publish the results of Key Stage 2 primary assessments. We will still produce the</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>Mortimer Actions – Wraparound provision and extra-curricular activity</p> <ul style="list-style-type: none"> School will follow government guidance. <p>Mortimer Actions – Inspection</p> <ul style="list-style-type: none"> School will follow government guidance. <p>Mortimer Actions – Accountability expectations</p> <ul style="list-style-type: none"> School will follow government guidance. 	<p>Low</p> <p>Low</p> <p>Low</p>
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	normal suite of KS2 accountability measures and share these securely with schools, academy trusts, local authorities and Ofsted. For further information, see COVID-19: school and college accountability			
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ASSESSED BY (Print name): Head Teacher: Simon Hignett		1 st March 2022
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ASSESSED BY (Print name): Head of Business & Finance: Brenda Machin		1 st March 2022
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