

## **How to Apply**

Please submit the application form accompanied by a letter of application (no more than 2 sides of A4) in which you should explain why you are applying for the job. Please indicate in this letter how you feel your experience, training and personal qualities match the requirements of the person specification.

Please do not hesitate to contact the school if you require any further information relating to the post. If you would like to visit the school before applying, you would be very welcome. Please contact Heads PA, on 0191 4566511. Applications to be returned to Mr. S Hignett by either email to: <a href="mailto:recruitment@mortimer.school">recruitment@mortimer.school</a> or by hard copy to the address below:

Mr. Simon Hignett Headteacher Mortimer Community College Reading Road South Shields Tyne & Wear NE33 4UG

Closing date for receipt of applications for this post:

12 noon – Friday 22<sup>nd</sup> November 2024

Mortimer Community College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

In line with the guidance in Keeping Children Safe in Education, schools may carry out an online search as part of their due diligence on shortlisted candidates.