



Authorisation to collect exam results & change of address

Results Day: August 2026

Students in Year 11 can collect their GCSE results in person between **9:00am and 11:00am** on Results Day.

Any results that have not been collected by 11:00am will be sent by **first-class post** to the student's home address.

Change of Address

If your home address has changed after your examinations, please inform the school as soon as possible to ensure your results are sent to the correct address.

If Someone Else Is Collecting Results

If you would like another person to collect your results on your behalf, or if you would like your results posted to a different address, please complete the form below and return it to **Miss Allan, Examinations Officer**. The completed form may also be brought on Results Day.

Please note:

- Results will only be released to another person if the school has received the student's written consent.
- Results cannot be given out over the telephone.
- Anyone collecting results on behalf of a student **must bring photographic identification**.

Student Name:

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Name of person collecting results in your absence:

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Address to which results should be sent (if not home address)

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Signed (Student).....

Date.....

OFFICIAL
PARTNER OF
SOUTH SHIELDS FC

